

REGULAR MEETING OF  
THE KENOSHA UNIFIED SCHOOL BOARD  
HELD SEPTEMBER 22, 2015

A regular meeting of the Kenosha Unified School Board was held on Tuesday, September 22, 2015, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Coleman, President, presided.

The meeting was called to order at 7:01 P.M. with the following Board members present: Mr. Flood, Ms. Stevens, Mr. Kunich, Mr. Wade, Mrs. Snyder, Mr. Falkofske, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present.

Mrs. Coleman, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Executive Director of Community Partnerships and Media Relations, presented the State of Education Address – Tremper High School Wind Ensemble Awards and the Summer Art Show Collection Awards.

There were no Administrative or Supervisory appointments.

Mr. Wade introduced the Student Ambassador, Max Bado from LakeView Technology Academy, and he made his comments.

Mr. Flood gave the Legislative Report.

There were views or comments by the public.

Board members made their responses/comments.

Mrs. Coleman made Board President remarks.

Dr. Savaglio-Jarvis gave the Superintendent's Report.

The Board considered the following Consent-Approve items:

Consent-Approve item XI-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations.

Consent-Approve item XI-B – Minutes of the 8/25/15 Special Meeting and Executive Session, the 8/25/15 Regular Meeting, 9/14/15 (2) Special Meetings, and 9/14/15 Annual Meeting of Electors.

Consent-Approve item XI-C – Summary of Receipts, Wire Transfers, and Check Registers submitted by Mrs. Lisa Salo, Accounting Manager; Mr. Tarik Hamdan, Chief Financial Officer; and Dr. Sue Savaglio-Jarvis, excerpts follow:

“It is recommended that the August 2015 cash receipt deposits totaling \$342,537.37, and cash receipt wire transfers-in totaling \$22,672,744.51, be approved.

Check numbers 526114 through 526932 totaling \$9,146,880.54, and general operating wire transfers-out totaling \$419,869.46, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the August 2015 net payroll and benefit EFT batches totaling \$8,386,642.85, and net payroll check batches totaling \$5,406.08, be approved.”

Consent-Approve item XI-D – Policy 1520 – Notification of Materials and Literature to Students submitted by Mrs. Ruder and Dr. Savaglio-Jarvis, excerpts follow:

“Policy 1520 was developed to give the superintendent or his/her designee guidance in approving materials that are distributed to students by schools and outside organizations. Due to the lack of clarity in the policy as it currently stands, materials that do not meet the current board policy have been sent home with students.

In an effort to prevent this from happening in the future, the policy has been edited to provide a more definitive guideline of what may and may not be sent home with students of Kenosha Unified. In addition, the language has been simplified for outside organizations seeking to distribute materials to students.

At its August 11, 2015, meeting, the Personnel/Policy Committee voted to forward revised Policy and Rule 1520 to the school board for consideration. The School Board approved revised Policy and Rule 1520 as a first reading on August 25, 2015. Administration recommends that the school board approve revised Policy and Rule 1520 – Notification of Materials and Literature to Students as a second reading on September 22, 2015.”

Consent-Approve item XI-E – Policy and Rule 3643 – Emergency School Closing (Inclement Weather) submitted by Mrs. Ruder and Dr. Savaglio-Jarvis, excerpts follow:

“Policy 3643 was developed to give the superintendent or his/her designee guidance when determining whether or not to close schools. The rule outlines the operations of the district if and when school is closed due to inclement weather. The rule is also used to create an annual flier that is shared out with parents/guardians in the fall to remind them of how the decision to close is made and where they can learn of this decision.

The policy has been reviewed and updated to reflect current staff requirements regarding who reports to work, as well as what items are taken into consideration when deciding to close due to inclement weather. In addition, the notification time was

changed to 5:30 a.m. in an effort to better meet parental needs when scheduling childcare, etc. when the district closes.

There was not a quorum present at the August 11, 2015, Personnel/Policy

and Development; Mrs. Julie Housaman, Assistant Superintendent of Teaching and Learning; and Dr. Savaglio-J

states, "This includes, but is not limited to, volunteers, tutors, mentors and independent contractors", it would be best to add "chaperones" to the explicitly listed individuals who

Education for approval as a first reading at the September 22, 2015, regular school board meeting. Administration recommends that the School Board approve as a first reading the revised Policy and Rule Course Options Enrollment, and move to a second reading at the October 27, 2015, regular school board meeting.”

Mr. Keckler was present and answered questions from Board members.

Ms. Stevens moved to approve revised Policy and Rule 6440 – Course Options Enrollment as a first reading. Mr. Kunich seconded the motion. Motion carried. Mr. Flood abstaining.

Mrs. Coleman presented Policy and Rule 8850 – School Board Committees submitted by herself, excerpts follow:

“On February 24, 2015, the Board updated and adopted the 8000 policy series. Since then the Board has experienced an issue with maintaining meeting quorums and has decided to again review policy and rule 8850 in an effort to remedy the issue. Currently, the policy is being updated to reflect current practice to assist with ensuring quorum requirements can be met. Updates to the rule portion include grammatical updates and changes to provide clarity and accountability in line with current practice. Feedback on the rule was provided by the District’s leadership council.

The revised policy was presented and approved as a first reading at the August 25, 2015 School Board meeting. At that meeting, the following changes were discussed and have since been incorporated into the revised policy as noted in red:

- the removal of the wording “with the approval of the board president” at the end of the paragraph 2 of the policy.
- The change of the word “review” to “review and make recommendations on” throughout all of the committee duty descriptions in portion C of the rule. After reviewing the wording, the change to “review and make recommendations on” was made in all instances with the exception of the fifth bullet under the Audit, Budget, Finance Committee, the first and second bullet under the Curriculum, Program, Committee, the second and third bullets under the Planning, Facilities, Equipment Committee, and the first and seconded bullets under the Policy Committee.
- keep the word “All” in bullet 5 of the Personnel and Policy committee.
- it was requested that Administration provide more information and/or a rationale for the removal of the third bullet

Per the district's attorney, personnel issues are not appropriate duties for a subcommittee as they are responsibilities of the Administration. The reason the Administration is tasked with these duties is because they are legally entitled to the information necessary to carry out personnel actions. Allowing committee members such access could expose the District to legal liability. Therefore, it is still being recommended that the committee be revised to be the Policy committee and that the third bullet under that committee be removed.

At the September 2, 2015 standing committee member orientation, Rule 8850 as approved at the August 25, 2015 Board meeting, was shared with the individuals present. The following input and/or recommendations were noted:

- There were concerns expressed in regards to the first and fifth bullets under the Curriculum/Program committee in regards to the committee having the task of reviewing teaching materials and/or book selections. In an effort to try to ease concerns, it is proposed that the first and fifth bullets be combined to read as follows: "Review matters related to existing or new curriculum and programs which may include teaching materials, book selections, etc."

On September 8, 2015, Rule 8850 was sent to all standing committee members for review and feedback. The following input and/or recommendations were made:

- Two standing committee members indicated that they felt the "b" in "board" should be capitalized. It is being recommended that the following words remain capitalized: Board, District, Administration, President, Chair, and Superintendent.

After one last look at the policy and rule by Administration and the Board President, the following changes were also made:

- In the first sentence of the second paragraph of the policy, it is being recommended that the words "Personnel and" be removed for consistency purposes.

- In the fifth bullet under the Audit/Budget/Finance committee, it is being recommended that "including the AASA audit" be removed as this audit is no longer utilized by the District.

- In the sixth bullet under the Curriculum/Program committee, it is being recommended that the word "all" remain.

- In the fifth bullet under the Planning/Facilities/Equipment committee, minor word changes are being recommended for easier reading.

- In the fifth bullet under the Policy committee, it is being recommended that the word "may" be changed to "should" to strengthen the statement.

It is the Board President's recommendation that the School Board approve revised Policy and Rule 8850 – School Boar



*NOW, THEREFORE*, be it resolved that Kenosha Unified School District does hereby proclaim October as the annual observance of National Bullying Prevention Month as a symbol of our commitment to the year-round struggle against bullying.

*BE IT FURTHER RESOLVED*, that a true copy of this resolution be spread upon the official minutes of the Board of Education.”

Mr. Bado noted the misspelling of “commitement” in the sixth paragraph.

Mr. Flood moved to approve School Board Resolution 318 – National Bullying

Dr. Savaglio-Jarvis presented Policy 6100 – Mission, Principles, Goals, Results and Approval of New Mission, Vision, Core Values and Strategic Directions submitted by Mrs. Ruder and Dr. Savaglio-Jarvis, excerpts follow:

“Policy 6100 was developed to outline the focus of the district. Throughout the years this policy has been adjusted to align with the district’s current goals and initiatives. The attached version outlines the work completed thus far by the board of education, leadership council, KUSD staff and community members.

The current strategic planning process began in February 2015 and will continue through the 2015-16 school year. The initial work focused on developing the mission, vision, core values and strategic directions that will drive the work of the district. In late August, the board met with the leadership council and facilitator Dr. Randy Clegg to finalize the mission, vision, core values and strategic directions, which are included in this report.

Upon approval by the board of education, the district will move forward with developing strategies to support the strategic directions that will guide the work of the district for the next three to five years.

Administration recommends that the school board approve the mission, vision, core values and strategic directions contained in this report. It is also recommended that the school board approve revised Policy 6100 as a first and second reading on September 22, 2015.”

Mr. Kunich moved to approve the mission, vision, core values and strategic directions contained in the agenda along with revised Policy 6100 as a first and second reading. Ms. Stevens seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the 2014-2015 Parent/Guardian Survey submitted by Mrs. Brienne Schreiber, Research Analyst; Ms. Renee Blise, Research Coordinator; Mr. Keckler; and Dr. Savaglio-Jarvis, excerpts follow:

“KUSD has implemented a Parent/Guardian survey every few years since 1996-97 school year. On October 28, 2014, the School Board approved revisions to Policy 1110 Parent/Guardian/Caregiver Survey, changing the frequency of this survey to every two years. The current survey t is also esearch

- Student Information System (Parent Portal)
- Other

Responses for each item were presented using a Likert-type scale where respondents were asked to rate their agreement using response categories that ranged from Strongly Agree to Strongly Disagree. A Neutral category was also available for selection. In addition, respondents were asked to write comments related to strengths of the school, areas for improvement at the school, and any other comments regarding their child's school.

The 2014-15 Parent/Guardian Survey was administered from April 29 through May 29, 2015. As KUSD transitioned to a new student information system, Infinite Campus, a specific link to the anonymous survey was distributed to each parent/guardian account. This process was different from previous surveys, which were publically available. Though this survey received noticeably less responses than the 2012 survey, it removed the potential for incorrect multiple submissions and responses from non-parents/guardians. Parents/guardians were informed of the survey through various media notifications, both from the central office and the local school building.

A total of 720 individuals attempted most/all of the survey. As mentioned, the 2012 survey had just over 2,000 responses. However, the current response rate is slightly higher than the 2008 survey. By grade levels, the district received 208 responses at the elementary school level, 258 at the middle school level and 334 at the high school level (overlapping charter schools are applicable to multiple groupings). Parents had the ability to complete multiple submissions so they could reference different schools. Over 90% of the survey responses were from white, non-Hispanic parents/guardians. Because of the small number of responses for several buildings, the quantitative analysis was completed for KUSD as a whole. Twenty-eight (28) buildings had less than twelve (12) parent responses. Parents/guardians noticeably selected neutral for each question. A qualitative summary of parent comments is also included with each survey section. Comments that did not refer to the topic section were removed from the summary analysis (i.e. "I have no comment on this section").

The 2014-15 Parent/Guardian survey summ

requirement, included multiple data points covering multiple years of student performance and participation. School districts across the state have also had to implement new assessments and formats to identify student progress related to increased accountability for student services and educational value. Due to recent changes noted in WI Act 55 (state biennial budget) and the current expectation of student assessments, districts have to be aware of the immediate and near future impact. DPI will also analyze the recent student performance data and may revise their current annual measurable objectives (AMOs). This brief summary provides the current criteria and future expectations.

This school accountability update is provided as an informational item. The Office of Educational Accountability will continue to monitor the state and federal accountability requirements and communicate as necessary.”

Mr. Keckler answered questions from Board members.

No action was taken on the School Accountability Update as it was provided for informational purposes only.

Mr. Falkofske presented the Donations to the District as contained in the agenda.